

EAST LoTHIAN COUNCIL
DEPARTMENT OF RESOURCES AND PEOPLE SERVICES

THIS IS A PROPOSAL DOCUMENT

Proposal:

To alter the catchment area for Letham Mains Primary School

That subject to the outcome of this consultation exercise:

- The Letham Mains Primary School catchment area will be extended to include the Letham Mains Expansion area (Local Development Plan Proposal HN2), currently in the Haddington Infant School and King's Meadow Primary School catchment areas.

This proposal also has implications for:

- Haddington Infant School
- King's Meadow Primary School

In accordance with the Schools (Consultation) (Scotland) Act 2010, East Lothian Council wants to hear your views on the proposal to alter the catchment areas of Letham Mains Primary School, Haddington Infant School and King's Meadow Primary School. These proposed changes, if approved, would become operational with immediate effect.

Within this Proposal Document you will find information about the proposal, the reasons behind it, the likely impact and how you can tell us what you think about it.

There is also a short questionnaire at the end of this document that we are inviting as many people affected as possible to complete and return. Your opinions are important given the change to school provision being proposed for the Haddington area.

The Council is keen to receive comment on the proposal to alter the catchment areas of Letham Mains Primary School, Haddington Infant School and King's Meadow Primary School.

East Lothian Council would like to thank you in advance for your help and co-operation as your views are extremely important to us.

We would like to be as open as possible with the results of this consultation so please note that your response will be anonymised and made public at the end of the consultation

period. You may wish to ensure that you do not give any identifying details in your response. If you don't wish your response to be made public, you can specify this in the questionnaire and within any written response.

DISTRIBUTION

A copy of this document, and an information leaflet, are available on the East Lothian Council Consultation Hub:

<http://www.eastlothianconsultations.co.uk/education/lethammains-catchment>

Paper copies of the information leaflet will be available at:

- Haddington Infant School
- King's Meadow Primary School
- St Mary's RC Primary School
- Knox Academy
- Compass School, Haddington
- Pear Tree Nursery, Haddington
- Pumpkin Patch Nursery, Haddington
- John Gray Centre, Haddington
- Newton Port Surgery, Haddington
- John Muir House, Haddington

Paper copies of the consultation document, including the questionnaire, will also be available at:

- Haddington Infant School
- King's Meadow Primary School
- St Mary's RC Primary School
- Knox Academy
- Compass School, Haddington
- Pear Tree Nursery, Haddington
- Pumpkin Patch Nursery, Haddington
- John Gray Centre, Haddington
- John Muir House, Haddington

Versions of this document can be supplied in Braille, large print, audiotape or in your own language. Please phone the Public Information Officer on 01620 829903.

To be taken into consideration, responses to the consultation must be received by **Tuesday 20th December 2016**. These can be made electronically through the online consultation questionnaire on East Lothian Council's Consultation Hub at:

<http://www.eastlothianconsultations.co.uk/education/lethammains-catchment>

Written responses can be returned to Letham Mains Consultation, East Lothian Council, Resources and People Services, John Muir House, Haddington, EH41 3HA.

You can also deposit your written response in one of the collection boxes at the following locations from **Tuesday 8th November 2016** until **Tuesday 20th December 2016**:

- Haddington Infant School
- King's Meadow Primary School
- John Gray Centre, Haddington
- John Muir House, Haddington

The affected consultees are:

- The Parent Councils of Haddington Infant School and King's Meadow Primary School.
- The parents of pupils at Haddington Infant School and King's Meadow Primary School.
- The parents of any children expected to attend Haddington Infant School and King's Meadow Primary School within two years of the date of publication of the proposal paper.
- The pupils at Haddington Infant School and King's Meadow Primary School.
- The staff at Haddington Infant School and King's Meadow Primary School.
- Haddington & Lammermuir Area Partnership
- Haddington Community Council

SUMMARY OF PROCESS FOR THIS PROPOSAL DOCUMENT

Schools (Consultation) (Scotland) Act 2010

1. The Council has a number of statutory duties relating to the provision of education in its area including the statutory consultation that must be undertaken when proposing a permanent change to any of their schools, including nursery schools, such as closure, relocation or change of catchment area. The Schools (Consultation) (Scotland) Act 2010 principle purpose is:

"... to provide strong, accountable statutory consultation practices and procedures that local authorities must apply to their handling of all proposals for school closures and other major changes to schools."

2. This Proposal Document has been prepared in accordance with the Schools (Consultation) (Scotland) Act 2010, having regard to the statutory guidance published by the Scottish Government on 14th May 2015, both of which are available for reference at the following websites:

Schools (Consultation) (Scotland) Act 2010: <http://www.legislation.gov.uk/asp/2010/2/contents>
Statutory Guidance (14th May 2015): <http://www.gov.scot/Publications/2015/05/4615>

3. The process for consultation, summarised in this section, details how the Council is undertaking this consultation.

Consideration by Council

4. This Proposal Document has been issued as a result of a decision by East Lothian Council on 24th February 2015 that the Council can undertake consultations regarding the school estate (schools, catchment areas, location) relating to the Local Development Plan (LDP) and to report back to Council on the outcomes of any such consultations in order that Council can make a decision on any proposed changes. This document has been developed with reference to East Lothian Council's vision for education and additionally has been shaped with reference to the 2016 Proposed LDP.

Proposal Document issued to consultees and published on East Lothian Council's website

5. An information leaflet setting out details about the proposal and consultation meetings will be issued to the consultees listed on page 3. Advice on where the complete Proposal Document can be obtained will be included and will be published on East Lothian Council's Consultation Hub:
<http://www.eastlothianconsultations.co.uk/education/lethammains-catchment>
6. If requested, copies of the proposal will also be made available in alternative formats or translated for readers whose first language is not English.
7. A "Frequently Asked Questions" document has also been prepared which is also available on East Lothian Council's Consultation Hub:
<http://www.eastlothianconsultations.co.uk/education/lethammains-catchment>

Publication of advertisement in local newspapers

8. An advertisement will be placed in the local newspaper on **10th November 2016** and **24th November 2016**. A pre-announcement will also be made on the Council's website and social media posts on the **7th November 2016**. In addition, there may be announcements related to the Proposal process on East Lothian Council's website, Facebook page and Twitter feeds.

Length of Consultation period

9. The consultation period will commence on **Tuesday 8th November 2016** and last until close of business on **Tuesday 20th December 2016**, being a period of six weeks, which also includes the minimum 30 school days.

Format of Public meetings

10. A public meeting will be held at **Haddington Town House on Thursday 1st December 2016 at 7.00pm**, the details of which are set out below in paragraphs 17-21.

Involvement of Education Scotland

11. When the Proposal Document is published, a copy will be sent to Education Scotland by East Lothian Council. Education Scotland will also receive a copy of any relevant written representations that are received by the Council from any person during the consultation period or, if Education Scotland agree, a summary of them. Additionally, Education Scotland will receive a summary of any oral representations made to the Council at the public meetings and drop in sessions that will be held and, as available, a copy of any other relevant documentation.
12. Education Scotland require three weeks within which to prepare a report on the educational aspects of the proposal after the Council has sent them all representations and documents mentioned above. The three-week period will not start until after the consultation period has ended. In preparing their report, Education Scotland may visit the affected schools and make such reasonable enquiries of such people there as they consider appropriate.

Preparation of Consultation Report

13. The Council will review the proposal having regard to the Education Scotland report, written representations that it has received and oral representations made to it by any person at the public meeting and drop in session. It will then prepare a final Consultation Report. The Consultation Report will be published in electronic and printed formats and will be advertised in the local newspapers. It will be available on the Council website and from Council Headquarters (John Muir House), public libraries in the vicinity of the affected schools, and the affected schools. Anyone who made written representations during the consultation period will also be informed about the report. The Consultation Report will include a record of the total number of written representations made during the consultation period, a summary of the written representations, a summary of the oral representations made at the public meetings and drop in sessions, the Council's response to the Education Scotland Report as well as

any written or oral representations it has received, together with a copy of the Education Scotland Report and any other relevant information. It will also set out the actions the Council has taken to address any alleged inaccuracies and omissions notified to it. The Consultation Report will also contain a statement explaining how it complied with the requirement to review the proposal in light of the Education Scotland Report and representations (both written and oral) that it had received. The Consultation Report will be published and be available for further consideration for a period of 3 weeks.

Decision

14. The Consultation Report together with any other relevant documentation will be considered after the end of the 3-week period, by the Council who will come to a final decision on this matter.

Scottish Ministers Call-in

15. This proposal does not concern a school closure and as such does not require the Council to notify Scottish Ministers after the Council takes its final decision.

Note on Corrections

16. If any inaccuracy or omission is discovered in this Proposal Document either by the Council or any person, the Council will determine if relevant information has been omitted or, there has been an inaccuracy. It may then take appropriate action which may include the issue of a correction or the reissuing of the Proposal paper or the revision of the timescale for the consultation period if appropriate. In that event, relevant consultees and Education Scotland will be advised. The person, or persons, who have raised concerns will receive an individual response to their submission.

Public Meeting and drop in session

17. A formal public meeting will be held to discuss the proposal. Anyone wishing to attend the public meeting is invited to do so. The public meeting, which will be convened by East Lothian Council will be addressed by the Head of Education, and other senior officers of the Council, and chaired by an independent person.
18. The public meeting will be an opportunity to:
 - Hear more about the proposal
 - Ask questions about the proposal

- Have your views minuted so that they can be taken into account as part of the consultation process.

19. The public meeting will be held in **Haddington Town House on Thursday 1st December 2016 at 7.00pm.**

20. A drop in session will be held in respect of this proposal at **King's Meadow Primary School on Tuesday 22nd November 2016 from 12.00pm to 5.00pm.**

21. A minute will be taken at the public meeting of comments, questions and officer responses. A summary of the points raised will be published on the Council website, and a copy will be made available on request. These notes will also be forwarded to Education Scotland along with all other submissions and comments that are received by the Council during the consultation process as explained above.

EAST LoTHIAN COUNCIL
DEPARTMENT OF RESOURCES AND PEOPLE SERVICES

THIS IS A PROPOSAL DOCUMENT

Proposal:

To alter the catchment area for Letham Mains Primary School

That subject to the outcome of this consultation exercise:

- The Letham Mains Primary School catchment area will be extended to include the Letham Mains Expansion area (LDP Proposal HN2, *hereinafter referred to as 'HN2'*), currently in the Haddington Infant School and King's Meadow Primary School catchment areas.

This proposal also has implications for:

- Haddington Infant School
- King's Meadow Primary School

This proposal document is therefore issued with the intention of seeking views on one issue:

- To extend Letham Mains Primary School catchment area to include the land at Letham Mains 'South West Field', referred to as Letham Mains Expansion (HN2), and remove this area of land from the Haddington Infant School and King's Meadow Primary School catchment areas.

Background

22. East Lothian Council is committed to raising educational attainment and ensuring that all children and young people have the best opportunities in life. It is believed that this proposal is the most reasonable, viable and appropriate course of action open to it in providing primary education and early learning & childcare provision for the Land at Letham Mains, Haddington (HN2). The reasons for the Council coming to this view and consulting on this proposal are set out in this proposal paper.
23. The Strategic Development Plan (SDP) for South East Scotland was approved by Scottish Ministers in June 2013. The SDP with its Supplementary Guidance on Housing Land requires the LDP to ensure sufficient housing land is available to deliver 10,050 homes during the period 2009 – 2024 with 6,250 of those homes capable of being delivered across East Lothian in the period to 2019.
24. In order to accommodate these strategic development requirements for East Lothian, East Lothian Council approved a Proposed LDP 2016 for representation on 6th September 2016. The Proposed LDP sets out East Lothian Council's proposed spatial strategy for East Lothian. As part of this, the Land at Letham Mains Expansion, Haddington (HN2) is one of the main development proposals in the Haddington Cluster which is proposed to be allocated for a development of circa 275 homes.
25. The Letham Mains Expansion (HN2) will form an extension of the original Letham Mains allocation (LDP Proposal HN1, *hereinafter referred to as 'HN1'*), which is proposed to be allocated for a mixed use development for circa 800 homes plus education and community facilities.
26. Significant additional education capacity at primary and secondary level will be needed to support the new housing development proposed in the Haddington cluster including a planned new primary school for the original strategic housing site allocation at Letham Mains (HN1). The Council must ensure provision is and can be made for the education of children in its area, and therefore wants to align the future provision of additional education capacity with its proposed development strategy for the area.
27. In Haddington there is significant constraint in primary education capacity. Haddington Infant School and King's Meadow Primary School have significant capacity constraints beyond that needed to accommodate the proposed sites.
28. Whilst a new primary school is planned at Letham Mains (HN1) and a catchment area is associated with the new primary school, approved at Council Committee for Education on 15th March 2011, the school has not yet been delivered and will be required to enable the development of the site at Letham Mains.

29. The Council must consult on certain changes in arrangements for educating children in its area before it can commit to delivering them including, if required, to make proposed development sites effective. The LDP must be complemented by an educational solution that meets the increase in projected pupil numbers that will be generated from the new housing development. The proposed housing development at Letham Mains Expansion (HN2) identified in the 2016 Proposed LDP will require the revision to the Letham Mains catchment area for such development to be delivered.
30. The Letham Mains Primary School will also need to be further extended to accommodate the proposed expansion of the Letham Mains allocation (HN2).
31. On 24th February 2015, approval was given by East Lothian Council to undertake consultations relating to the school estate (i.e. schools, catchment areas, locations) as necessary to support the emerging LDP, where there is likely to be a need for new or re-provisioned facilities, without further reference to or approval by Council; and to report back to Council on the outcomes of such consultations in order that the Council can make a decision on any proposed changes.
32. The proposed revised catchment area for Letham Mains Primary School is defined by the site boundaries of the proposed Letham Mains allocations (HN1 and HN2). The original allocation (HN1) is referenced as “A” and the Letham Mains Expansion Area (HN2) is referenced as “B” on Map 1.
33. To accommodate the projected pupil population from both the proposed Letham Mains allocations (HN1 and HN2), the Council proposes to provide education capacity as follows:
- Expansion to the planned new permanent early learning & childcare and primary school capacity at the Letham Mains site;
 - Letham Mains Primary School will be established initially at King’s Meadow Primary School under a temporary ‘hosting’ arrangement, for a period of around 24 months, until the permanent Letham Mains Primary School facility is delivered;
 - Additional secondary school capacity will be provided at Knox Academy, in accordance with the Council’s proposed strategy for the delivery of additional secondary school education capacity in the Haddington area.
34. The proposed revised catchment area for Letham Mains Primary School will directly affect the following schools and is considered in this Proposal Document:
- Haddington Infant School
 - King’s Meadow Primary School

35. The following schools are indirectly affected by this proposal document:

- Knox Academy
- St Mary's RC Primary School

36. The factors which have been considered in the development of this Proposal Document are:

- The need to address early learning & childcare and primary education provision for the Letham Mains Expansion area (HN2) and create a sustainable school estate for future generations;
- The increasing pupil roll projection in the area;
- The condition and suitability of the establishments to facilitate learning and teaching processes in the 21st Century;
- The need to develop inspirational learning environments which raise the aspirations of children and young people, staff and the wider community;

General Population Data and School Pupil Rolls

37. There is significant house building proposed for the Haddington area. To provide early learning & childcare and primary education provision required to accommodate pupils who will eventually live in planned housing developments in the Letham Mains Expansion area (HN2) we are proposing to alter the existing catchment area associated with Letham Mains Primary School to include this site, referenced as “B” on Map 1, and remove it from the Haddington Infant School and King's Meadow Primary School catchment areas.

38. Implementation of the proposal will mean:

- The proposed housing development known as Letham Mains Expansion (HN2), referenced as “B” on Map 1, would transfer from the existing Haddington Infant School and King's Meadow Primary School catchment areas to the proposed revised Letham Mains Primary School catchment area (as identified by segments “A” plus “B” on Map 2).
- The Council will deliver an extension to the planned new primary school facility with early learning & childcare provision within it that would serve the proposed revised Letham Mains Primary School catchment area, and is located within the original allocation of the Land at Letham Mains (HN1).
- Letham Mains Primary School will be established initially at King's Meadow Primary School under a temporary 'hosting' arrangement, for a period of around 24 months, until the planned permanent Letham Mains Primary School facility is delivered;

- Knox Academy would continue to serve King's Meadow Primary School as well as Letham Mains Primary School.
- St Mary's RC Primary School would continue to serve denominational pupils in the proposed revised Letham Mains Primary School catchment area.

39. The affected area currently contains no residential properties.

Pupil Numbers

40. The Haddington Infant/King's Meadow Primary School catchment area is currently served by one non-denominational Infant school and one non-denominational primary school. Table 1 below shows the 2016 Pupil Census rolls and current occupancy rates at both schools. Haddington Infant school also has a pre-school capacity of 40 places.

Table 1: Haddington Infant School and King's Meadow Primary School Pupil Roll and School Capacity as at September 2016

School Name	Planning Capacity (August 2016)	No. of classes for capacity	2016/17 Pupil Census roll	2016/17 % Occupancy Rate
Haddington Infant School	330	12	291	88.2%
King's Meadow Primary School	504	16	365	72.4%

41. A number of primary pupils living in the Haddington Infant/King's Meadow Primary School catchment area attend a Roman Catholic (RC) school or a school in another catchment area, as shown in Table 2 below:

Table 2:

Catchment	Pupils attending school in catchment area	Pupils attending RC school	Pupils attending outwith area	Total
Haddington Infant/King's Meadow	626	113	31	770

Determining Primary School Building Capacity

42. Primary School Planning Capacity and Working Capacity is calculated generally in accordance with the Scottish Government guidance on Determining Primary School Capacity (October 2014) using the approach set out in Part 2 of the Guidance and in accordance with Sport Scotland Guidance on Primary School Sports Facilities.

43. The overall size of a primary school is based on the area allocation required for the projected pupil numbers using the Scottish Futures Trust standard area metrics. Nursery places are also generally expected to be delivered within the same metric as the relevant primary school band. For example, a single stream primary school with a design capacity of 231 pupils would be expected to be delivered within 8.5m² per pupil. If the school also had a 30/30 nursery this would be expected to be delivered within the same 8.5m² per pupil rate so a total of $(231+30) \times 8.5 = 2,218.5 \text{ m}^2$.
44. A schedule of accommodation is developed from the global space allocation including, but not limited to, general classrooms, and other specialist spaces, ICT, art, music, drama and PE areas, together with general core accommodation for social, dining and staff. The schedule of accommodation for each school is developed through consultation between the Council and relevant stakeholders from the school and wider community including Community Planning partners.

Building Condition

45. The current overall condition of Haddington Infant School is rated as 'A - Good' and King's Meadow Primary School is rated as 'B - Satisfactory' as at April 2016. Ratings are based on Scottish Government criteria measured on an A-D scale, representing:

A: Good	Performing well and operating efficiently
B: Satisfactory	Performing adequately but showing minor deterioration
C: Poor	Showing major defects and/or not operating adequately
D: Bad	Economic life expired and/or risk of failure

Planned Housing Developments in the Haddington Infant/King's Meadow Primary School catchment area

46. The Proposed LDP 2016 sets out the sites in the established housing land supply and additional sites allocated over and above these to meet the SDPs Housing Land Requirements. The housing development sites that are in the current Haddington Infant/King's Meadow Primary School catchment area are detailed in Table 4 below:

Table 4: Housing Development Sites Summary

Site Name	LDP Site Reference	Proposed Units
Mill Wynd	HOU1	49
Begbie Farm	11/00663/P	15
Letham Mains Expansion	HN2	275
Dovecot	HN3	193
Gateside East	HN4	79

Site Name	LDP Site Reference	Proposed Units
Gateside West	HN5	112
Alderston	HN7	89

47. The housing development site that is in the current Letham Mains catchment area is detailed in Table 5 below:

Table 5: Housing Development Sites Summary

Site Name	LDP Site Reference	Proposed Units
Letham Mains	HN1	800

48. This proposal would transfer the area of proposed planned housing development (HN2) in Table 4 above from the Haddington Infant/King's Meadow primary school catchment areas to the proposed revised Letham Mains Primary School catchment area. All other sites listed in Table 4 above would remain within the Haddington Infant/King's Meadow primary school catchment areas.

Projected Population Data and School Pupil Rolls

49. The Council takes a number of factors into account when projecting pupil rolls, gathering information from NHS Lothian and information held on the Education Management Information System. The key factors influencing each forecast are:

- baseline population roll for each school or early years establishment
- the number of births in each school catchment area in East Lothian
- net stage migration rates for each school or catchment area
- the number of houses planned to be built in a school's catchment area
- P7 to S1 transfer rates
- S4-S5 and S5-S6 stay-on rates
- average new build child per house ratios

50. The pupil roll projections are trends-based forecasts and take into consideration a wide range of evidence from the local catchment area and/or school (as appropriate) including the number of children (births, pre-school, primary and secondary school age) attending East Lothian schools from new build housing developments in each catchment area since 2003/04.

51. The methodology for forecasting primary and secondary school rolls has been in use in East Lothian Council since 1996 and was originally developed by Lothian Regional Council. The methodology for projecting vulnerable 2 year olds, 3 & 4 year olds and

Additional Support Needs (ASN) Specialist Provision populations within each catchment area was developed by East Lothian Council during 2015 and 2016.

52. The Council acknowledges that it is difficult to accurately predict school rolls over a long timeframe. The projections are a best estimate of what the size of each relevant pupil population will be in the future when particular assumptions are made on the baseline roll. The assumptions applied are based on current demographics, averages and historical trends and do not allow for future changes in local or national policy that may also influence population changes.
53. The projections are strongly influenced by the initial baseline population as well as proposed new house build. Material changes in the number and phasing of proposed new houses between different planning applications being lodged may subsequently change previously modelled projections. Similarly, changes in baseline population and occupancy levels can have an impact on whether a proposed development can be accommodated within existing education capacity or not. As the baseline changes each year and house completion rates change it then impacts on the assumptions that are made about future births, migration, secondary school stay-on rates etc. The process of population change is cumulative and therefore the reliability of projections decreases over time. Projections for areas with small populations are also less reliable as baseline population changes have a bigger impact more quickly than in areas with larger populations.

Projected Pupil Rolls for Haddington Infant School and King's Meadow Primary School

54. The Established Supply projected pupil rolls for Haddington Infant School and King's Meadow Primary School to 2029 as at June 2016, taking into account pupils from current committed developments (i.e. new housing with planning consent), are shown in Tables 6 and 7 below.

Table 6: Established Supply Projected Pupil Rolls for Haddington Infant School as at June 2016

2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
314	320	322	293	308	326	350	369	393	376	342	307	326

Table 7: Established Supply Projected Pupil Rolls for King's Meadow Primary School as at June 2016

2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
378	399	414	464	458	452	432	405	406	431	486	512	481

55. The LDP projected pupil rolls for Haddington Infant School and King's Meadow Primary School to 2029 as at June 2016, taking into account pupils from new housing with consent and those that will arise from the 2016 Proposed LDP, excluding the Letham Mains Expansion site (HN2), are shown in Tables 8 and 9 below:

Table 8: LDP Projected Pupil Rolls for Haddington Infant School to 2029 as at June 2016 (excluding Letham Mains Expansion site HN2)

2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
314	320	322	293	308	326	351	372	399	381	345	308	326

Table 9: LDP Projected Pupil Rolls for King's Meadow Primary School to 2029 as at June 2016 (excluding Letham Mains Expansion site HN2)

2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
378	399	414	464	458	452	432	405	406	434	488	516	487

56. Haddington Infant School and King's Meadow Primary School have the capacity to accommodate the projected pupil numbers that will arise from the planned and committed housing development in the Haddington Infant/King's Meadow primary school catchment area set out in Table 4 – i.e. excluding the 275 houses proposed at Letham Mains Expansion area. However, the Haddington Infant School and King's Meadow Primary School facilities and sites are constrained and do not have the ability to be physically extended to accommodate the additional pupils projected to arise from the Letham Mains Expansion site (HN2), meaning new arrangements will need to be put in place to accommodate those additional pupils.

Projected Pupil Rolls for Letham Mains Primary School

57. The Established Supply projected pupil population for the 800 houses in the original Letham Mains allocation (HN1) requires a peak school roll of 382 primary pupils with 14 classes and pre-school provision of 50 places.

58. The LDP projected pupil population for the 800 houses in the original Letham Mains allocation (HN2) and the 275 houses in the Letham Mains expansion area (HN2) requires a peak school roll of 488 primary pupils with 17 classes and pre-school provision of 70 places.

Financial implications

59. Investment will be required to provide an extension to the planned permanent early learning & childcare and primary school facilities at Letham Mains for the proposed revised Letham Mains Primary School catchment area.
60. Developer contributions will be sought from the developers of relevant sites allocated in the Letham Mains Expansion area (HN2) to fund the costs of this permanent provision which will be the subject of legal agreement with relevant landowners.
61. The Proposed LDP has established development related impacts on education capacity based on a cumulative assessment of impact and the need for mitigation. The costs for interventions needed to deliver the LDP strategy and sites are identified and apportioned in line with Scottish Government Circular 3/2012.
62. High level costs (set out in the Proposed LDP Technical Note 14: Draft Developer Contributions Framework) of providing the extension to the planned education capacity for a total peak primary roll of 488 and early learning & childcare provision of 70 places at Letham Mains is estimated to be in the region of £2.3m dependent upon the final overall size of the school.

Location

63. It is proposed that the planned new school will be located within the original allocation Land at Letham Mains site (HN1). The location for the permanent primary school facility is as set out in the approved planning consent for the new school (14/00543/PCL) and forms part of the proposed detailed master plan for the Letham Mains sites (HN1 and HN2) as a whole.

Proposal for consultation

Introduction

64. Taking account of all of the information contained within Paragraphs 22 to 63 of this report it can be evidenced that:
- Haddington Infant School and King's Meadow Primary School and their sites cannot be extended to accommodate the projected pupil population from the Letham Mains Expansion site (HN2) set out in the 2016 Proposed LDP;

- The planned new primary school facility with early learning & childcare provision at Letham Mains will need to be extended to serve the projected pupil population from the Letham Mains Expansion site (HN2);
- By including the Letham Mains Expansion site in the Letham Mains Primary School catchment area, the planned new school will be at the heart of the new Letham Mains community, providing a hub for learning, activities and facilities that will make a contribution to improving people's health and wellbeing, adding to the strength and vibrancy of this new community;
- The Letham Mains site will be accessible both in public transport and sustainable transport terms. The school development site being in close proximity to the existing settlement has the potential for well developed pedestrian and cycle (shared) links connecting onto a wider permeable network;
- Road safety will be a priority and measures needed to discourage vehicle trips during the school travel times and indiscriminate parking behaviour associated with the drop-off of children will be deployed;
- Wider measures will also be needed to support, facilitate and encourage active travel, linked with safer routes to school. Consideration of improvements in the wider catchment area to remove barriers to cycling and walking will be considered and developed accordingly.

65. East Lothian Council is undertaking a Transport Appraisal in the context of the LDP. The Appraisal is to examine the effect of the cumulative impacts from the housing and economic development land allocations in East Lothian on the local and strategic road and rail networks and evaluate the effectiveness of the interventions.

66. A Transport Assessment, if required, considers the local impact of development in an area, the problems caused by the single or multiple allocations, examining active travel arrangements, public transport services, the injury accident history, existing journey times, junction capacities, flows and parking controls. The assessment will make statements on the current arrangements and possible interventions to either maintain or enhance the situation. We will endeavour to have a no net detriment as a consequent of the development.

Proposal

67. This proposal would result in:

- Alteration to the existing catchment area for Letham Mains Primary School.
- Variation of the existing admission arrangements to alter the catchment areas for Haddington Infant School and King's Meadow Primary School.
- An extension to the planned new primary school facility with early learning & childcare provision at Letham Mains.
- Letham Mains Primary School will be established initially at King's Meadow Primary School under a temporary 'hosting' arrangement, for a period of around 24 months, until the planned permanent Letham Mains Primary School facility is delivered.

Transition arrangements

68. If approved, the new catchment arrangements would become operational with immediate effect.

69. At present the affected area contains no properties. Pupils currently attending Haddington Infant School and King's Meadow Primary School will not be significantly affected as the proposed catchment changes will only impact on future intakes once house build commences.

70. Primary pupils moving into planned housing in the affected area (HN2) following implementation of the proposal will attend Letham Mains Primary School.

71. Denominational primary pupils moving into the affected area (HN2) will continue to be served by St Mary's RC Primary School and secondary pupils will continue to be served by Knox Academy as per the existing Letham Mains Primary School catchment arrangements.

Education Benefits Statement

72. The Educational Benefits Statement, for the proposal, has been prepared having regard to the Guidance and Explanatory Notes published by the Scottish Government in association with the Schools (Consultation) (Scotland) Act, 2010 and which are available for reference at the following websites, respectively:

www.scotland.gov.uk/Resource/Doc/91982/0097130.doc

<http://www.legislation.gov.uk/asp/2010/2/contents>

"An education authority shall endeavour to secure improvement in the quality of school education which is provided in the schools managed by them; and they shall exercise

their functions in relation to such provision with a view to raising standards of education.”

73. As required by the Schools (Consultation) (Scotland) Act, 2010, this Educational Benefits Statement is written from the perspective of benefits, should the proposal be implemented. Additionally, the self-evaluation tool provided by Education Scotland was used to ensure compliance with the amended procedures now in place from the Act.

A. The East Lothian Partnership’s aim for East Lothian is set out in its statement of intent:

“We will work in partnership to build an East Lothian where everyone has the opportunity to lead a fulfilling life and which contributes to a fair and sustainable future.”

B. East Lothian Council's vision is to provide the best education service in Scotland via Inclusion, Achievement, Ambition, Attainment and Progress for All. We strive to achieve our vision and these principles through the actions taken by the Education Service to improve the quality of experiences we provide for children, young people, adults and families of East Lothian. The alteration of the existing catchment area of Letham Mains to include the Letham Mains expansion area will signal to the whole community how East Lothian Council values 21st century learning and will ensure the new build will service the entire Letham Mains development.

By locating the school at the heart of a new community at Letham Mains, it will provide a hub for learning, activities and facilities that will make a contribution to improving people's health and wellbeing, adding to the strength and vibrancy of its community.

C. The planned new Letham Mains Primary School facility will be extended to accommodate the proposed expansion area which will result in a new school with the necessary capacity to facilitate a broad and exciting curriculum with space for learning to allow a range of teaching styles and approaches.

D. The removal of the Letham Mains expansion area (HN2) from the Haddington Infant School and Kings Meadow Primary School catchment areas will relieve pressure at these schools where there would be significant capacity constraints.

E. Reduced congestion and planned travel options will make it safer for our young people to access their place of learning and contribute to improved air quality and traffic management in Haddington. Children in the proposed revised Letham Mains

Primary School catchment area will be within walking distance of the new school contributing to the sustainability agenda.

- F. Children in the proposed revised Letham Mains Primary School catchment area will transition to Knox Academy where additional school capacity will be provided with enhanced sports pitch facilities which will benefit the whole of the Haddington School Community.

Summary – Balancing Educational Benefits against the impact on Haddington Infant School and King’s Meadow Primary School as a result of the proposed revised catchment area for Letham Mains Primary School

74. In considering how educational benefits weigh against any potential disadvantages reference should be made to the impact on the other schools and communities within the area. All the schools involved in this proposal currently provide an effective education for their children and young people. Section 1 of the Education (Scotland) Act 1980 requires Councils to secure for their area adequate and efficient provision of school education. Section 17 of the Act requires Councils to provide sufficient school accommodation. The Act therefore places a legislative duty on the Council to plan for the growth in our communities. The Council recognises this duty as an opportunity to enhance the learning opportunities for young people whilst bringing positive benefits to the whole community.
75. At present there are no residential properties and subsequently no pupils resident and attending East Lothian schools within the proposed revised Letham Mains Primary School catchment area. Therefore there will be no impact on the school roll at Haddington Infant School and King’s Meadow Primary School. East Lothian Council will work closely with children, young people, and parents to establish a new sense of school community within the context of the wider Haddington community.
76. By altering the catchment areas of Letham Mains Primary School and locating the planned new school at the heart of the whole of the new Letham Mains community, it will provide a hub for learning, community activities and facilities that will make a contribution to improving people’s health and wellbeing, adding to the strength and vibrancy of its community. The planned new school will be extended and will provide excellent facilities for children, families and other users outwith core school hours. The planned new school will provide facilities which could be used to meet the learning, leisure and social needs of the wider Haddington community. The planned new school will also provide a range of sports and community facilities within its locality. It is anticipated that this proposal may have wider benefits to the community in respect of:
- local employment opportunities

- apprenticeships on the construction of the new school.

77. It is believed that this proposal will positively impact on local, social or economic activities and will support the local development of the area.

Sustainability

78. Sustainability will be a key factor in the design of the new school and will be incorporated into every feasible aspect. This ranges from the materials used to the heating system and the lighting provided, and also to the landscaping of the external site to encourage biodiversity.

Likely effect caused by different travelling arrangements

79. It is current Council policy to provide free transport to and from school for primary aged pupils who reside more than 2 miles from their catchment area school.

80. There are a number of criteria used to determine whether free transport is provided to school, including:

- Any pupils who live outwith the Council's distance criterion;
- Those who live within the distance criterion, but for whom the walking route to school is assessed as unsafe;
- If a child has a medical condition which requires them to be transported to and from school; or
- If a child is at a critical stage of education and requires to be kept at their current school.

Management of Proposals

81. The proposed changes to the Letham Mains Primary School, Haddington Infant School and King's Meadow Primary School catchment areas, if approved, would become operational with immediate effect.

82. It is intended that the planned Letham Mains Primary School will be established in sufficient time to accommodate primary aged pupils from the new housing developments at the Letham Mains sites (HN1 and HN2). To allow the new school facility to be developed and thus to enable the delivery of mixed use development on the wider Letham Mains site, subject to agreement with the Council, all primary school aged children from the Letham Mains site will be accommodated initially in a temporary Letham Mains Primary School, 'hosted' at King's Meadow Primary School until the new

school facility is complete. The Head Teacher of King's Meadow Primary School will assume temporary leadership responsibility for Letham Mains Primary School on a joint headship basis.

83. The 'hosting' arrangement will last for around two years and will be subject to an acceptable start date and programming for development at the Letham Mains site and an acceptable comprehensive solution for the Letham Mains Expansion site (HN2) as a whole.
84. It is acknowledged that should the proposal be approved and implemented, forward planning will be required from the Education Service as a matter of good management practice in securing the future staffing required.
85. This planning is necessary in respect of curriculum delivery, staff management and associated issues. This will be secured under the normal management arrangements for such projects.
86. High on the list of priorities for officers would be the development of a comprehensive transition programme to support the transition into the new school.

Integrated Impact Assessment

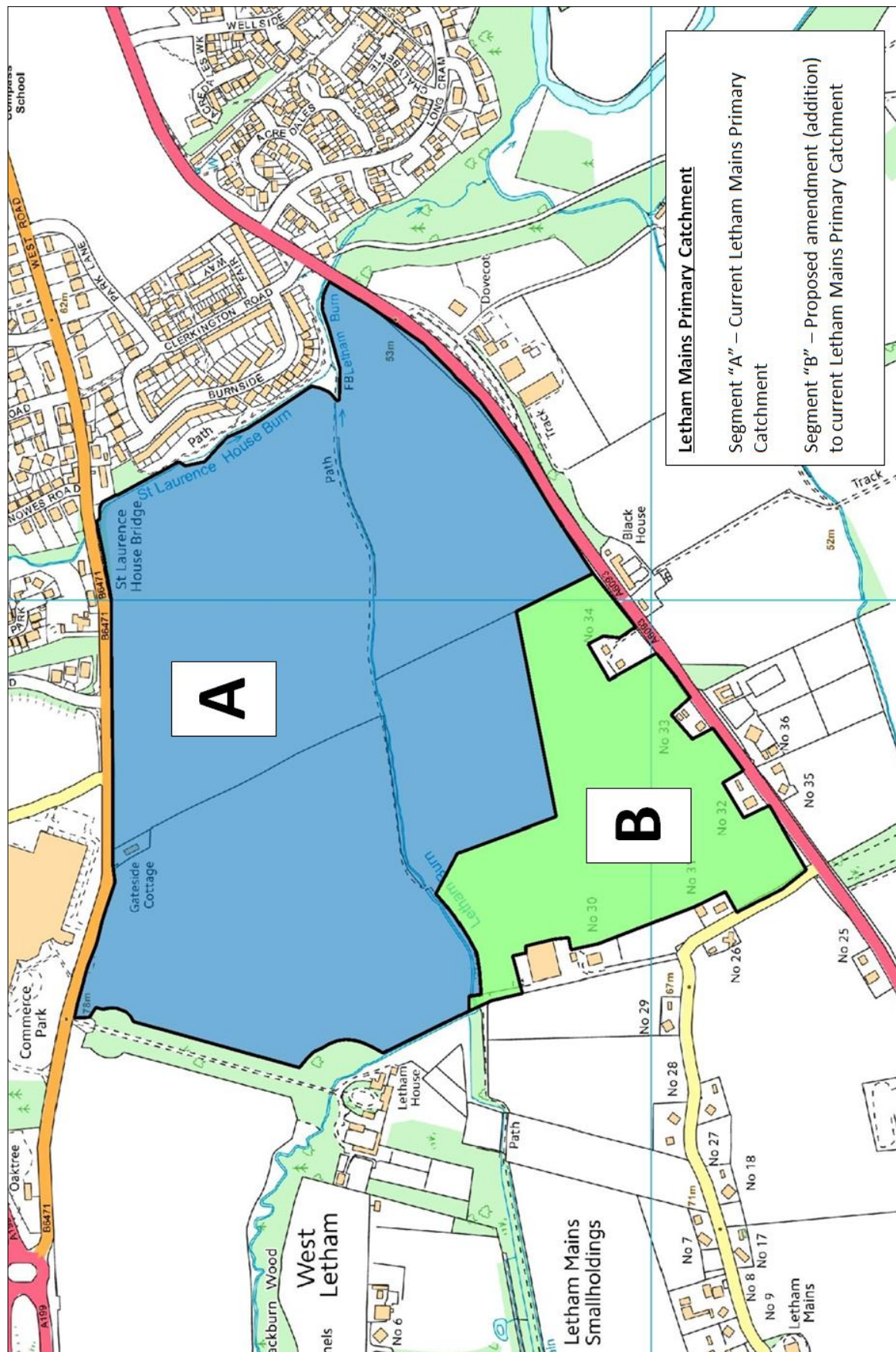
87. An integrated impact assessment has been undertaken as part of the consultation as it is important to understand how the needs of different groups may differ. Integrated Impact Assessment is a tool which enables the Local Authority to consider the needs of different groups. It enables it to:
- Develop better policies and practices, based on evidence
 - Prevent or mitigate negative impacts on determinants
 - Take effective action on key social policy areas including equality and human rights, poverty and the economy
 - Meet legal requirements in relation to equality, sustainability and the environment and the need to promote human rights in all areas of life
 - Consider the potential to advance/hinder the wellbeing of children and young people
 - Be more transparent and accountable
88. The Local Authority is required by legislation to assess its proposals for equality impact to ensure that it does not unlawfully discriminate.
89. East Lothian Council will continue to consider the implications of this proposal in relation to equality, to reflect any issues raised in writing or oral representation made as part of

the consultation process. The result of the Integrated Impact Assessment will be included in the Consultation Report document.

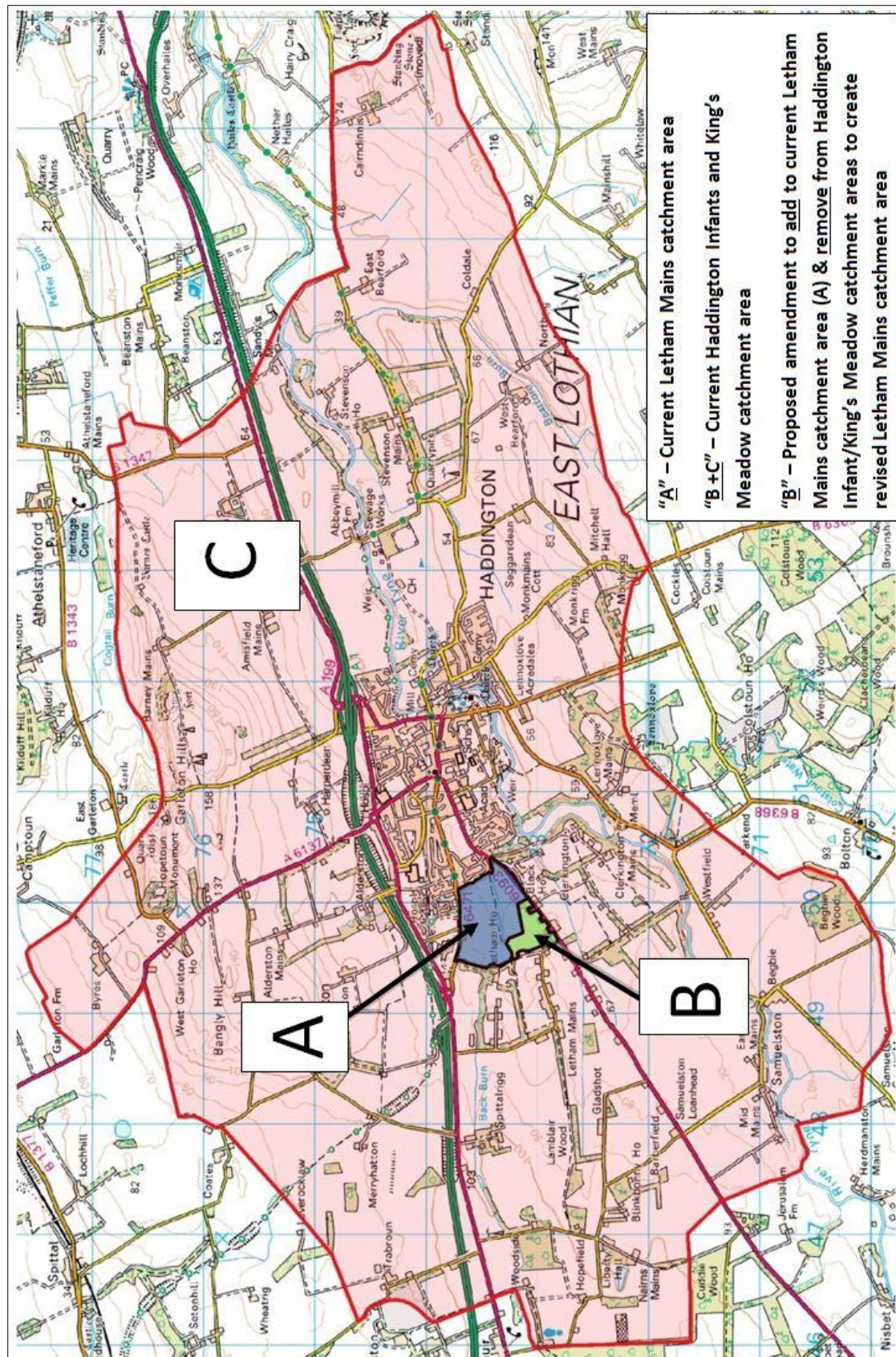
Conclusion

90. It is believed that, if implemented, the current proposal to include the Letham Mains Expansion area (HN2) within the Letham Mains Primary School catchment area in the Haddington cluster will bring significant educational benefits to children and young people and will also bring positive benefits to the whole community.
91. The local communities in the Haddington cluster are well served by the existing secondary school and primary school facilities. They act as focal points for community events. The provision of a new primary school at Letham Mains which serves both the Letham Mains sites (HN1 and HN2) will enhance, build upon and improve the existing provision further. It is also believed that the current proposal is the most reasonable, viable and appropriate course of action open to the Council. The reasons for this are set out within this proposal paper.
92. It is believed that the measures proposed in this document will enhance the provision of primary education in East Lothian. The proposal will provide a positive balance between the location of schools and the provision of schools within their local communities for children and young people while addressing capacity constraints at Haddington Infant School and King's Meadow Primary School if the catchment area revisions are not made. Future pupil projections have been considered and the planned new school at Letham Mains with the extension can accommodate all projected and potential pupils from the proposed revised catchment area.
93. Environmental impacts have been summarised and detailed work will continue to be undertaken as part of the environmental assessment for this proposal.
94. Overall, there are strong educational and economic arguments in favour of this proposal. To ensure that the Council's education and town and country planning procedures are aligned, it is necessary to go out to consultation for educational purposes in autumn/winter 2016/17.

MAP 1 – Letham Mains Catchment Area Map with Proposed Amendment



MAP 2 – HADDINGTON INFANT/KING’S MEADOW PRIMARY CATCHMENT AREA SHOWING PROPOSED AMENDMENT



Letham Mains Primary School Catchment Area Consultation Questionnaire



A Public Meeting will be held to discuss the proposal on Thursday 1 December 2016 in Haddington Town House at 7pm

Please note – the closing date for submission of Consultation Questionnaires is Tuesday 20 December 2016.

We would like to make all comments made by the public during this consultation available at the end of the consultation period. Those sending in a response, whether by letter or electronically should know that their response will be open to the public once the consultation period ends. If they do **not** wish their response to be publicly available, they should tick the box below:

"I wish my response to be considered as confidential with access restricted to elected members and council officers of East Lothian Council. My comments will not be made available to the public" ☐

1. Are you responding to this questionnaire as an individual or on behalf of an organisation?

Individual ☐

Group / organisation (please give details in the box below) ☐

2. Which category best describes you? (Parents – please tick more than one box if you have children at different schools)

	Haddington Infant PS	King's Meadow PS	Other school
Parent of current pupil(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parent of future pupil(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pupil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Member of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (please give details in the box below, for example, 'local resident')

3. If you are a parent, please indicate which stage of education your child / children currently attends (please tick all that apply)

Not yet in Education	<input type="checkbox"/>	P4 – P7	<input type="checkbox"/>
Pre-school Education (age3-5)	<input type="checkbox"/>	S1 – S6	<input type="checkbox"/>
P1 – P3	<input type="checkbox"/>	No longer in school Education	<input type="checkbox"/>

4. Please indicate which catchment area you currently live in (please tick just one). See map on page 30.

Haddington Infant School	<input type="checkbox"/>	Don't Know	<input type="checkbox"/>
King's Meadow Primary School	<input type="checkbox"/>	Other	<input type="checkbox"/>

There is significant house building proposed for the land at Letham Mains, Haddington. To accommodate pupils who will eventually live in planned housing developments at Letham Mains we are proposing to alter the Letham Mains catchment boundary to include the Letham Mains Expansion area (LDP Proposal HN2), currently in the Haddington Infant School and King's Meadow Primary School catchment areas.

Further detailed information can be found in the **Consultation Document** and at www.eastlothianconsultations.co.uk/education/lethammains-catchment

5. To what extent do you agree or disagree with the proposal to extend the Letham Mains catchment area to include area "B" indicated on the map on page 30?

Strongly agree	<input type="checkbox"/>
Agree	<input type="checkbox"/>
Disagree	<input type="checkbox"/>
Strongly disagree	<input type="checkbox"/>
No opinion	<input type="checkbox"/>

Please use this box if you wish to give a reason(s) for your view or if you wish to make any further comment on the proposal (if you need to continue on a separate page please attach)

Thank you for completing this Consultation Questionnaire, please note the closing date for submission of completed questionnaires is Tuesday 20 December 2016.

You can return your completed questionnaire by post to:

Letham Mains Consultation
East Lothian Council
Resources and People Services
John Muir House
Haddington
EH41 3HA

Or deposit it in one of the collection boxes at the following locations (available from Tuesday 8 November 2016 until Tuesday 20 December 2016):

- King's Meadow Primary School
- Haddington Infant School
- John Gray Centre, Haddington
- John Muir House, Haddington

Haddington Infant/King's Meadow/Letham Mains Catchment Areas Map

